



**Philippine Tourism Authority**  
**MANILA**

**MEMORANDUM CIRCULAR**  
**No. 003-2003**

**TO** : All Concerned

**SUBJECT** : Processing Fees

Effective January 1, 2004, the processing fee collected for every travel tax certificate issued, whether exemption, reduced rate or refund, is hereby increased to Two Hundred Pesos (P200 .00).

This accordingly amends Memorandum Circular No. 001-2000 that took effect on January 1, 2001.

Please be guided accordingly.

(original signed)  
**ROBERT DEAN S. BARBERS**  
General Manager

03 November 2003